

# 2019 CIP

## CONTINUOUS IMPROVEMENT PROJECT

<b>OBJECTIVE</b>	To partner with Kodak's Room to Read program, a nonprofit organization focused on helping children throughout the world develop literacy skill and a habit of reading.
<b>TARGET</b>	To produce 2,000 Room to Read books.
<b>INDICATORS</b>	The indicator will be actual books that are produced and shipped.
<b>ACTION PLAN</b>	When the print files are ready, Kodak will release them to Alcom. Alcom will proof the files and verify the content. Alcom has approached Case Paper Company and they have agreed to furnish the paper for the project. Alcom will print and bind 2,000 copies and ship to a designated Kodak destination to be determined.
<b>PLAN MODIFICATIONS</b>	Modifications to the action plan will be made by the SMS team as necessary.
<b>PROJECT LEADER</b>	Doug Yeager, COO will have the overall responsibility for the project.
<b>RESULTS</b>	Results and any changes to indicators will be reported upon project completion.



### RESULTS

#### INDICATOR MEASUREMENTS

Indicators for this project include the actual production of the Room to Read Books.

#### INDICATOR RESULTS

Alcom successfully produced **2,000** Books entitled Seru's Exciting Day.

#### FINAL RESULTS

These books were **32 pages plus cover**. Size was **7" X 10"**. These books will be heading to **Indonesia** where they will be distributed throughout the country in low-income communities. The Room to Read organization specializes in creating sustainable literacy programs and places a major emphasis on training the teachers, staff, and community leaders so the libraries can be maintained well-beyond the organization's time on-site.

